

## Volunteer Learning Portal Guide

**This guide provides information for Volunteers who are logging into the Volunteer Learning Portal.**

Volunteers must be registered with Whiddon to gain access, please call 1300 738 388 or email [Volunteers@Whiddon.com.au](mailto:Volunteers@Whiddon.com.au) for more information.

### What you need:

- Your Mobile phone number
- An internet enabled device to access the portal



### Learning Portal Link

<https://volunteerlearning.whiddon.com.au>  
or scan the QR code above

## How to log in:

1. Scan the QR code above or go to the link provided.
2. Enter your mobile phone number into the Microsoft Log In form shown below. Click or tap "Next".

Microsoft  
Sign in  
Email or phone  
Can't access your account?  
Next

3. A code will be sent to your mobile phone number
4. Enter the code into the space provided as shown below and click or tap "Sign in"

Microsoft  
← +61  
Enter code  
We just sent a code to +61  
Enter code  
Sign in

5. The following screen may appear, if so, follow step 5 below to complete your login.

If you are accessing from a **personal device**:  
Select "Don't show this again" and select 'Yes'.

If you are accessing from a **shared device**  
(i.e. at an internet kiosk/café): Select 'No'

Whiddon  
v.smith@whiddon.com.au  
Stay signed in?  
Do this to reduce the number of times you are asked to sign in.  
☐ Don't show this again  
No Yes

6. If the screen below does not appear please contact Whiddon's Volunteer Team on 1300 738 388 or [Volunteers@Whiddon.com.au](mailto:Volunteers@Whiddon.com.au)

